

Okeechobee County, Florida

Office of the County Administrator

304 NW Second Street - Room 123 • Okeechobee, Florida 34972
Telephone 863-763-6441 Ext. 1 • Facsimile 863-763-0118



ADDENDUM NO: 1

Project Name: ITB 2024-07 OK Softball Field #2 Infield Expansion

Date: June 13, 2024

This Addendum forms part of the ITB 2024-07 documents dated May 29, 2024 for (OK Softball Field #2 Infield Expansion) as prepared by Okeechobee County.

Please acknowledge receipt of the addendum in the Bid Proposal Form.

ADDITIONS, MODIFICATIONS AND/OR CLARIFICATIONS TO THE BID PROPOSAL

INSTRUCTIONS:

1. This Addendum shall be included as part of the original ITB Documents and the requirements therein.
2. All work performed under this addendum shall be subject to the requirements of the ITB in connection with the (OK Softball Field #2 Infield Expansion).
3. Submit written acknowledgment of receipt, understanding, and incorporation of all items of this addendum into the bid price along with the bid. **Bids submitted without this written acknowledgement statement will be considered incomplete and disqualified.**

ADDENDUM No.1: Updated Schedule of Events

See Page 2

ADDENDUM No. 1: Updated Schedule of Events

OK Softball Field #2 Infield Expansion

PROJECT NO. #2024-07

INVITATION TO BID

Sealed BIDS will be received by Okeechobee County Board of County Commissioners at the Okeechobee County Historical Courthouse, 304 NW 2nd Street, Room 123, Okeechobee, FL 34972 no later than 3:00pm on Wednesday July 3, 2024.

Bids will be received on the first floor, Room 123, and publicly opened in Room 201 and read aloud. Any BIDS received after the time specified will not be accepted.

Okeechobee County is accepting proposals for the renovation and expansion of the infield of softball field #2 located at the OK Softball Field 950 NW 23rd Lane, Okeechobee, FL 34972. The contractor shall be responsible for all measurements, elevation estimates, required labor, machinery, materials, utility locates, permits and appurtenances necessary to complete installation of work as specified below.

A contract will be executed promptly, following the proposal's due date and completion of the proposal evaluations. Project will proceed immediately thereafter. The project terms are thirty (30) days to substantial completion and fourteen (14) days to final punch out for a total of forty-four (44) project days.

A MANDATORY PRE-BID MEETING shall be held at 3:00 pm on Thursday June 20, 2024, at the Okeechobee County OK Softball Field, 950 NW 23rd Lane, Okeechobee, FL 34972. Bidder's attendance is mandatory. **BIDS RECEIVED FROM CONTRACTORS WHO DO NOT PARTICIPATE IN THE PRE-BID MEETING WILL NOT BE ACCEPTED.** The purpose of the mandatory Pre-Bid meeting is to provide a site visit to the location.

Any questions pertaining to the project specifications or scope of work will be addressed to Jessica Schooley in writing to the physical or email address noted below, no later than Wednesday June 26, 2024, at 3:00pm. The final addendum will be issued on Friday June 28, 2024, by 5:00pm, if necessary.

Bid documents may be downloaded from the Okeechobee County website at: www.okeechobeecountyfl.gov under Bids and Proposals tab.

All materials furnished and all work performed shall be in accordance with the Drawings, Specifications and Contract Documents pertaining thereto.

Okeechobee County Board of County Commissioners
Jessica Schooley, Purchasing Agent
304 NW 2nd Street
Okeechobee, FL 34972
jschooley@okeechobeecountyfl.gov

Each bid must be accompanied by an acceptable Bid Security in the form of a Bid Bond, or Certified Check, made payable to "Okeechobee County Board of County Commissioners", in the amount of not less than five percent (5%) of the total Bid Amount. The Bidder, if awarded the Contract and the bid amount is \$100,000 or more, will execute and file acceptable performance and payment bonds equal to 100% of the contract price within ten (10) calendar days after written notice of the award of contract. No bidder may withdraw their bid for a period of ninety (90) calendar days after the date set for opening of bids. **The Payment and Performance Bonds must show the Owner's name, Project Name and Project Number.**

Okeechobee County accepts no responsibility for any expense related to preparation or delivery of proposals. The Owner reserves the right to reject any or all Bids, accept Bids in any order or combination, accept or reject portions of Bids, make modifications to the work after bidding, and waive any informality/inconsistency in the Bids if they deem it in their best interest to do so.

Unless specifically prohibited by law or regulation, said bid includes an assignability clause that allows for the assignment of all or part of the specified deliverable items.

Okeechobee County has a local vendor preference which is contained within the County's current procurement policy. Definitions, allowances, and exemptions can be found in this policy. You are encouraged to review the latest version to ensure compliance with and exceptions to the local vendor preference policy. The County's vendor preference policy can be found on the County's website at : <http://www.okeechobeeountyfl.gov/government/county-procurement-policy>.

If it becomes necessary to revise or amend any part of this bid, an addendum will be issued and will be posted on the Okeechobee County website: <http://www.okeechobeeountyfl.gov> under the Bids and Proposal tab.

Each Bidder shall ascertain prior to submitting a Bid that the Bidder has received all Addenda issued, and the Bidder shall acknowledge their receipt in the Bid.

The Bidder will provide additional information including, but not limited to, a list of similar projects constructed within the past five (5) years, client references, and, if required, an audited or certified financial statement, other financial references deemed appropriate to Contract Award.

Each bidder will submit with this bid, evidence that the bidder complies with all state and local requirements, to perform the work described in said Bid.

If in the opinion of the bidder, inconsistencies appear to exist in the specifications, it is the bidder's responsibility to seek clarification from the Okeechobee County, Purchasing Agent, as shown above. Additionally, it is incumbent upon all bidders to conduct a personal investigation as to the requirements of the County.

The Board of County Commissioners have the right to accept or reject any or all bids. Bids must be sealed, and the outside of the envelope MUST be marked: **"OK Softball Field #2 Infield Expansion #2024-07"**.

BIDDER MUST SUBMIT (1) ORIGINAL AND (2) HARD COPIES OF THE BID; AND (1) ELECTRONIC COPY OF THE BID IN A PDF FORMAT ON A THUMB DRIVE.

David E. Hazellief, Chair
Board of County Commissioners
Okeechobee County, FL

Jerald D. Bryant, Clerk of the Court
Okeechobee County, FL

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Okeechobee County Website

END OF ADDENDUM NO. 1

This document must be signed by the bidder's authorized representative and permanently attached to the Bidder's Proposal (i.e. stapled) in its entirety. Proposal submitted without Addendum and unsigned will be incomplete and will not be accepted.

Name of Bidder: _____ Date: _____

By: _____ Title: _____