



REQUEST FOR PERMIT EXTENSION

This Request for Permit Extension will be reviewed by the Building Official who will determine whether or not the extension is granted based on the information provided below.

Please note if extension request is NOT paid within 30 days of approved request a new request will be required.

Please complete the following required information.

DATE _____ PERMIT # _____ PERMIT TYPE _____

CONTRACTOR/OWNER NAME _____

TELEPHONE # _____ CELL PHONE # _____

JOB SITE ADDRESS _____

LICENSE # _____

DATE PERMIT EXPIRED _____

HAS THIS PERMIT BEEN PREVIOUSLY EXTENDED? YES or NO

IF YES, HOW MANY TIMES? _____

PLEASE PROVIDE THE REASON(S) FOR YOUR REQUEST TO EXTEND THIS PERMIT BELOW.

THIS PERMIT EXTENSION REQUEST IS: APPROVED DISAPPROVED

LENGTH/TERM OF EXTENSION: _____ FEE: _____

Signature of Building Official

Date

Notes by the Building Official: _____
